# Workforce Debrief Survey

Thank you for being a part of the <enter name of NSF> team! This survey is designed to look at your experience in the following five areas:

1. Communication
2. Leadership
3. Recognition
4. Process
5. Safety

There are 30 questions and this survey should take you approximately 10 minutes to complete. Responses are anonymous and results will be used to help enhance your experience at future events/programs. Thank you for your participation.

### 1. About You

I worked/volunteered within the following function(s) (select all that apply):

<List all relevant work units and locations>

My workforce role was (select all that apply):

<List all relevant workforce roles>

I have been working/volunteering at <enter name of NSF> for:

This was my first event 1-3 years 4-6 years 7-9 years 10 years+

### 2. Communication & Training

The training I received was useful to help me understand how to perform my duties.

Strongly agree Agree Neutral Disagree Strongly disagree

During the role, the email, telephone and in-person communications I received was useful to help me understand how to perform my duties.

Strongly agree Agree Neutral Disagree Strongly disagree

Prior to and throughout the role, the source of information I found most useful or interesting was (check top two):

* My immediate supervisor
* Training Emails
* Website
* Volunteer Coordinator/Team
* Other Team Members
* Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I found the training and support provided by my <enter leader/supervisor/manager> relevant and helpful to perform my duties.

Strongly agree Agree Neutral Disagree Strongly disagree

I am satisfied with the training opportunities offered to me.

Strongly agree Agree Neutral Disagree Strongly disagree

### 3. Leadership

Throughout the role, my <enter leader/supervisor/manager> gave me clear instructions to perform my duties.

Strongly agree Agree Neutral Disagree Strongly disagree

Throughout the role, I received current information, changes and updates to help me carry out my responsibilities.

Strongly agree Agree Neutral Disagree Strongly disagree

My <enter leader/supervisor/manager> made me feel welcome and helped me feel like an important part of the team.

Strongly agree Agree Neutral Disagree Strongly disagree

I understand how my role contributed to the success of the event/program.

Strongly agree Agree Neutral Disagree Strongly disagree

### 4. Recognition

I feel the time I committed to the role is valued and appreciated.

Strongly agree Agree Neutral Disagree Strongly disagree

I feel my skills and abilities were put to good use.

Strongly agree Agree Neutral Disagree Strongly disagree

I feel like a valued member of the team.

Strongly agree Agree Neutral Disagree Strongly disagree

I feel pride in knowing my contributions helped the future success of <enter name of NSF> and its mission to develop Olympic and World Champions.

Strongly agree Agree Neutral Disagree Strongly disagree

For me, the most valued recognition was (check top two):

* Training & Development opportunities
* The thanks I received from my leader
* Appreciation from athletes
* Appreciation from spectators
* Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What would be your preferred mode of recognition:

* Workforce Recognition Event
* Thanks from my Leader
* Appreciation from participants in the event/program
* Letter of reference
* Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### 5. Process

I received my confirmed work schedule location and details in a timely manner.

Strongly agree Agree Neutral Disagree Strongly disagree

I received my uniform and accreditation in a timely manner.

Strongly agree Agree Neutral Disagree Strongly disagree

I had appropriate breaks.

Strongly agree Agree Neutral Disagree Strongly disagree

**6. Safety**

I knew who to ask about safety.

Strongly agree Agree Neutral Disagree Strongly disagree

My <enter: leader, supervisor, manager> cared about my well-being and safety.

Strongly agree Agree Neutral Disagree Strongly disagree

### 7. Overall

Reflecting on why I originally joined the team and the role I performed, my expectations were met.

Strongly agree Agree Neutral Disagree Strongly disagree

I look forward to volunteering at <enter name of NSF> events in the future.

Strongly agree Agree Neutral Disagree Strongly disagree

Overall, my most positive experiences were (check top three):

* Atmosphere of the event
* My responsibilities
* Gaining overall skills
* Relationship with leader
* Relationship with other team members
* Being part of the event/program team
* Being part of the <enter name of NSF> mission
* Workforce recognition
* Opportunity to meet and network with others
* Other (Please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

26. If we could improve one thing to make your experience more memorable, what would it be?

**Thank you for taking the time to fill out this survey and for your efforts in making the <enter the year> event/program a success. We look forward to seeing you again next year!**